



TEAMCENTRAL

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Below is a scorecard template designed to help businesses evaluate their readiness for AI implementation in the top 10 critical assessment areas. It is highly recommended that subject matter experts in each assessment category participate in the assessment to produce a realistic evaluation.

Assessment Area	Description	Score (1-5)	Comments/Notes
1. Data Availability	Do you have access to all the necessary data to support your AI use case(s)?		
2. Data Quality	Is your data accurate, complete, consistent, and free of duplicates or errors?		
3. Data Integration	Are data sources unified and interoperable, with consistent formats and schemas?		
4. Data Governance	Are data ownership, policies, and compliance (e.g., GDPR, CCPA) clearly defined and enforced?		
5. Data Security	Are robust measures in place to protect data privacy and prevent unauthorized access or breaches?		
6. Data Scalability	Does your infrastructure support the storage and processing of large and growing datasets?		
7. Data Annotation	Is your data accurately labeled and enriched for AI model training (if applicable)?		
8. Data Accessibility	Is data easily retrievable by authorized users and systems, with APIs or tools in place for access?		
9. Data Freshness	Is your data up to date and maintained with real-time or regular updates to ensure relevance?		
10. Data Monitoring	Do you have processes to measure data performance, detect drift, and maintain quality over time?		

| Total Score: ____/50 | Average Score: ____/5 |

Scoring Guide

- 1: Poor – No evidence or capability in this area.
- 2: Weak – Some progress, but significant gaps exist.
- 3: Adequate – Meets minimum requirements with room for improvement.
- 4: Strong – Well-developed processes and infrastructure in place.
- 5: Excellent – Fully optimized and aligned with AI objectives.

How to Use the Scorecard

- Evaluate each area based on the description and assign a score (1-5).
- Add comments or notes to highlight strengths, weaknesses, or plans for improvement.
- Calculate the total score and average it to get an overall readiness score.

How to Interpret Results

Generally speaking, if the total average score is less than a 3.5, those areas deemed deficient (less than a 3) need to be addressed before you will see a material ROI in your AI investment.